

# Protean 7.4

## Feature Release 1.5



Commercial Invoice.....	1
Reverse Charge VAT.....	3
Sales.....	4
Purchases.....	7
Mobile Sync Report.....	9

## Commercial Invoice

In order to better support our customers that trade with the EU following Brexit we have enhanced Protean to be able to produce Commercial Invoices. A commercial invoice is a document containing important information about the goods you intend to ship; they're also used to create a customs declaration. While not a necessity Commercial Invoices:

- Prevents any hold ups with your shipments (as incorrect information could lead to delays)
- Ensures your goods are correctly classified and the right taxes and duties are paid
- Fulfil the legal requirement to complete these correctly

To accommodate the production of Commercial Invoices the following fields have been added to the system that can be accessed by flagging the relevant customers with the new option '**Produce Commercial Invoice**'

This enables the following fields:

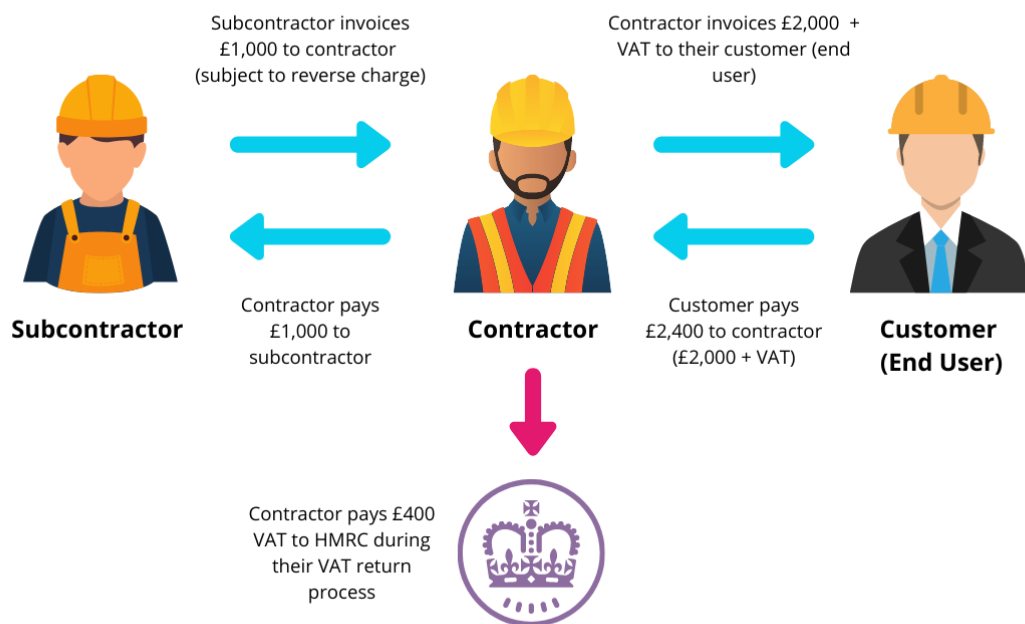
- Customer
  - EORI Number
- Parts
  - Country of Origin
- Make Model
  - Country of Origin
- Sales Order
  - Reason for Export (*Sale, Sample, Return. Gift*)
  - Incoterms (*CIF, CFR, DDP etc*)
  - Carriage Weight
- Despatch Note
  - Carriage Weight

## Reverse Charge VAT

Domestic reverse charge VAT legislation is a change in the way CIS registered construction businesses handle and pay VAT. It is being introduced in the UK on 1 March 2021, having previously been delayed from October 2019.

The domestic reverse charge VAT procedure is an anti-fraud measure designed to counter sophisticated criminal attacks on the UK VAT system. It intends to cut down on “missing trader” fraud, where companies receive high net amounts of VAT from their customers but have no intention of paying the VAT to HMRC.

It affects VAT registered construction businesses who supply or receive construction and building services that are reported under the Construction Industry Scheme (CIS). It means the customer (contractor) will be responsible for the VAT due to HMRC instead of the supplier (subcontractor).



## SALES

To accommodate this legislation change, a new Setting has been added called 'Use Reverse Charge VAT' (Y/N) that exposes the new features below.

### Tax Set Up

A new option has been added in the VAT Codes form to 'link' your 'Reverse Charge VAT Code' in your accounts system to a 'Customer/Supplier' & 'Product Tax Code' combination in Protean.

**VAT Rates**

**VAT Codes** | **EC VAT**

Show Rates Effective on: 26/02/2021

**Customer/Supplier Tax Codes**

Standard
▶ Exempt
Reduced
*

**Product Tax Codes**

Exempt
▶ Reduced
Standard
*

**VAT Codes**

Code	Rate
1	20.00%
2	0.00%
20	0.00%
26	0.00%
27	0.00%

**Tax Codes**

Cust/Supp Code	Product Code	Code	Rate	Rev Chg Code
▶ Exempt	Reduced	2	0.00%	20
Exempt	Exempt	2	0.00%	27
Exempt	Standard	2	0.00%	27
Reduced	Reduced	2	0.00%	27
Reduced	Exempt	2	0.00%	27
Reduced	Standard	5	5.00%	26
Standard	Reduced	5	5.00%	26
Standard	Exempt	2	0.00%	27
Standard	Standard	1	20.00%	20

**Miscellaneous Codes**

Code	Tax Code
Despatch Carriage	Standard
Hire Contract	Standard
Job Flat Charge	Standard
Labour	Standard
Maintenance Contract	Standard
Mileage	Standard

**Apply** **Apply Reverse VAT** **Close**

### Customer

A new checkbox has also been added to the Accounts Tab (Jobs section) on the Customer record called 'Reverse Charge VAT' that users can manually tick/untick on a customer-by-customer basis. The default is unticked. This will act as a default value for any jobs created for this customer.

Customer - !!Reverse Charge Customer

General Accounts Sales Attributes Other Memo Skills

**Invoicing**

Invoice Cycle: Monthly Due Date: Invoice Date  
 Invoice Grouping: Customer Settle Days 1: 0  
 Tax Code: Standard Currency: Pound Sterling  
 Vat Reg No: Settle Days 2: 0  
 Email Invoices to: Site Email Address:

**Jobs**

Labour Profile: Limit Discount Parts: Collect Payment:  
 Order No: Not Required Std Mileage & Travel: 0 00:00  
 Priority: Low Apply Reverse Charge VAT by Default:

**Other Details**

Price List: Default Lease Company:  
 Stock Disc Group: Company Reg No:  
 Hire Contract Ref No: Not Required Hire Deposit (Short): 5 Days  
 Sales Order Ref No: Not Required Hire Deposit (Long): 1 Months

**Credit Control**

On Hold  
 Jobs: Hire Contracts:  
 Sales Orders: Maintenance Contracts:  
 Credit Limit: £0.00  
 Current Balance: £36090.92

**Export Details**

EORI number: GB123456789012  
 Produce Commercial Invoice:

Links Modify Alpha CRM History Create Task Close

Similarly, a new checkbox has been added to Invoicing Tab on the Job form called 'Reverse Charge VAT Applies' that users can manually tick/untick on a job-by-job basis. This is defaulted from the Customer (as discussed above)

Job - 475

Equipment Site Customer Job

1078 AutMake AutModel On Hire !!REVCHG !!Reverse Charge Customer !!REVCHG !!Reverse Charge Customer  
 Multi-Equipment

Contact Name: No: 475 Charge  
 Contact Phone: Type: Call Out  
 Contact Mobile:  
 Contact Email: Priority: Low  
 Order No: Status: Unallocated

Main Labour Parts Misc Attributes Invoicing Summary

**Header Detail**

**Formatting Options**

☐ Print Fault, Cause & Action  
☐ Print job header detail  
☒ Print visit summary  
☐ Print visit reports  
☐ Hide zero-priced items  
☐ Summarise parts  
☐ Print combined labour rates  
☐ Summarise  
☐ Average rates  
☐ Combine travel

**Invoicing**

Cycle: Monthly Exchange Rate: 1.000000  
 Grouping: Customer Tax Code: Standard

**Quotation**

Sales Opportunity:  
 Equipment Quotation:  
 Quoted Date:  
 Attached Documents: No

**Other**

Job Report Sent: Reverse Charge VAT Applies:

Similar checkboxes are also in place on Sales Orders, Hire Contracts & Hire Extras

Sales Order - 1151

<b>Invoice To</b> !!REVCHG ... !!Reverse Charge Customer		<b>Deliver To</b> !!REVCHG ... !!Reverse Charge Customer		<b>Memo</b>		<b>Sales Order</b> Order No: 1151 Type: Equipment Customer Ref: Taken By: Paulina Order Date: 26/02/2021 Sales Rep: Due Date: 26/02/2021 Depot: Main Depot Carriage: £53.00 Status: Entry	
Equipment		Misc		Trade Ins		Other Details	
<b>Carrier</b> ... Contact: Reference:		<b>Quotation</b> Sales Opportunity No: ... Equipment Quotation: ... Quoted Date: ... Attached Documents: No Quoted <b>Order Acknowledgement</b> Printed Date: ...		<b>Invoice Details</b> Cycle: Monthly Grouping: Customer Exchange Rate: 1.000000 Reverse Charge VAT Applies: <input checked="" type="checkbox"/> <b>Pro Forma</b> Pro Forma Date: ... Pro Forma No: ... Create Pro Forma Print Pro Forma		<b>Reference</b> Reference 1: Reference 2: <b>Cancellation</b> Date: ... Reason: <b>Credit Notes</b> Credited: No Credit Notes	
<b>Invoice Text</b>						<b>EC VAT</b> Terms of Delivery: CIF: Cost/Insure/Freight @ Arriv Carriage Weight: 123 Reason for Export: Other other details	

When invoicing a Job, Sales Order or Contract flagged in this way:

- A label appears on the invoice under the VAT breakdown stating “Reverse charge: Customer to pay the VAT to HMRC”
- Invoice layout shows the VAT rate & values as normal but they are not included in the invoice total
- The output to the Accounts System uses the new ‘Rev Chg Code’ specified in Tax Codes (above) for this invoice & VAT value would be £0.

<b>Code</b>	<b>Rate</b>	<b>Net</b>	<b>V A T</b>	<b>Total Net Amount:</b>	#340.99
1	20%	#340.99	#59.66	<b>Total Tax:</b>	#0.00
				<b>Invoice Total:</b>	#340.99
Reverse charge: Customer to pay the VAT to HMRC					

Title of goods remains with {Your Company Here} Ltd until full payment is received.

Registered in England - No: XXX XXXX  
VAT Registration No: XXX XXXX XX


Space for additional custom content such as:

## PURCHASES

A new checkbox has been added to the Accounts Tab on the Supplier record called 'Reverse Charge VAT'. The default behaviour is unchecked. This is to act as a default value and be inherited down to any Purchase Invoices entered for this Supplier.

On a Purchase Invoice we have added a checkbox to the header called 'Reverse Charge VAT Applies' which is defaulted from the Supplier option. (to act as default for this invoice but can be changed per line item)

A new checkbox has been added under the 'Tax' button view on each line of the Purchase Invoice Matching screen so that individual elements of an invoice can be flagged/unflagged as falling under this rule as needed.

 Purchase Invoice - 45455 — ×

Supplier	Invoice	Notes	Value
<div style="border: 1px solid #ccc; padding: 2px;"> <div style="display: flex; justify-content: space-between; align-items: center;"> <span>!REVCHG</span> <span>...</span> </div> <div>!Reverse Charge Supplier</div> </div>	<div style="display: flex; justify-content: space-between;"> <div> Type: Invoice  Invoice No: 45455  Reference: 1040  Tax Point: 17/02/2021  Due Date: 17/02/2021 </div> <div> Depot: Main Depot  Currency: Pound Sterling  Exch Rate: 1.000000  Rev Chg VAT: <input checked="" type="checkbox"/>  Status: Batch Updated </div> </div>		Gross: 12,238.20 Net: 11,854.00 Tax: 384.20 Unmatched Net: 0.00 Unmatched Tax: 0.00

Nominal Analysis
Receipts
Carriage
Job Costs
Cross Hire
Summary

Receipt Date	Receipt Ref	Order No	GRN No	Type	Part No	Description	Goods			Match
							To Match	Tax Code	Tax	
17/02/2021		1150	1110	Parts	!ExemptTaxCode	!ExemptTaxCode	8.00	2	0.00	<input checked="" type="checkbox"/>
17/02/2021		1150	1110	Parts	!ReducedTaxCode	!ReducedTaxCode	12.00	5	0.00	<input checked="" type="checkbox"/>
17/02/2021		1150	1110	Parts	!StandardTaxCode	!StandardTaxCode	20.00	1	0.00	<input checked="" type="checkbox"/>
17/02/2021		1151	1111	Parts	!ExemptTaxCode	!ExemptTaxCode	8.00	2	0.00	<input type="checkbox"/>
17/02/2021		1151	1111	Parts	!ReducedTaxCode	!ReducedTaxCode	12.00	5	0.60	<input checked="" type="checkbox"/>
17/02/2021		1151	1111	Parts	!StandardTaxCode	!StandardTaxCode	20.00	1	4.00	<input type="checkbox"/>
17/02/2021		1152	1112	Equipment	2127	Tax Code/Standard	1,200.00	1	0.00	<input checked="" type="checkbox"/>
17/02/2021		1152	1112	Equipment	2129	Tax Code/Reduced	1,500.00	5	0.00	<input checked="" type="checkbox"/>
17/02/2021		1152	1112	Equipment	2131	Tax Code/Exempt	2,200.00	2	0.00	<input checked="" type="checkbox"/>
17/02/2021		1153	1113	Equipment	2128	Tax Code/Standard	1,200.00	1	240.00	<input type="checkbox"/>
17/02/2021		1153	1113	Equipment	2130	Tax Code/Reduced	1,500.00	5	75.00	<input type="checkbox"/>
17/02/2021		1153	1113	Equipment	2132	Tax Code/Exempt	2,200.00	2	0.00	<input type="checkbox"/>
17/02/2021		1154	1114	Misc		misc standard	210.00	1	0.00	<input checked="" type="checkbox"/>
17/02/2021		1154	1114	Misc		misc reduced	452.00	5	0.00	<input checked="" type="checkbox"/>
17/02/2021		1154	1114	Misc		misc exempt	325.00	2	0.00	<input checked="" type="checkbox"/>
17/02/2021		1155	1115	Misc		misc standard	210.00	1	42.00	<input type="checkbox"/>
17/02/2021		1155	1115	Misc		misc reduced	452.00	5	22.60	<input type="checkbox"/>
17/02/2021		1155	1115	Misc		misc exempt	325.00	2	0.00	<input type="checkbox"/>

Reset Filter
Depot: (All)
Tax
Exchange Rate
Supplier Part No
Totals: 11,854.00
384.20
☒

⬆
⬇
☰
✉
📄
🗑
🧹
Commit
Close

If a line or whole invoice is checked by the user then when output to an accounts system:

- Input VAT remains at the normal rates and input accounting remains as it currently is.

- Additionally, the same amount of tax is to be included in Output VAT (ie the sales side of the VAT return), so the net effect is zero.



## Mobile App Sync Improvements

To aid clarity on sync success for mobile users & to improve resolution of any issues we have added a new Sync Report option to the main menu on the mobile app that only becomes available if there are errors when data is synched back to the office.

Any failed items are automatically tried in the next sync and the reports content will be updated automatically, so only items that cannot be sent to the office will be shown, to aid clarity for the user.

On the report users can switch between showing all errors and only those affecting important items such as Jobs.

All items are listed in plain English and present with a checkbox to allow Support to download a full record dump for each issue on the report