

Protean
Software



MyTotalSource© Purchase Order Protean Integration

Outline:

When a Purchase Order is raised for the Supplier nominated as TVH (in Settings – see below) a new button appears 'Send to TVH'. The order is entered as normal and this button will verify the order and upload it onto TVH's system.

Settings:

System – Settings

Under the 'Show settings for system' drop down menu, select Purchases.

Set 'TVH E-commerce Integration' to 'Yes'

Ensure 'Purchase Order Delivery' is set to – 'Allow Partial' or 'Whole Deliveries Only'

The screenshot shows a 'System Settings' window with a dropdown menu set to 'Purchases'. Below the dropdown is a table with two columns: 'Setting' and 'Value'. The table contains the following rows:

Setting	Value
Goods Received Note No	14
GRN's Require a Purchase Order or Returns Note	No
Purchase Carriage Apportionment Default	No
Purchase Order Cancelled From Job Reason	Raised In Error
Purchase Order Delivery	Allow Partial
Purchase Order No	18
Returns Note No	1
TVH E-commerce Integration	Yes

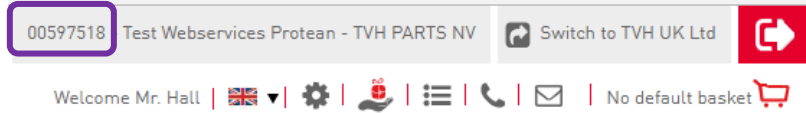
Below the table, there is a 'Description' field with the text: 'Enables the sending of Purchase Orders direct to TVH (Note that you will need to log out of Protean and back in again to enable TVH Settings on the Stock menu in order to configure the link with TVH).'

Below the description, there is a 'Modify:' field with two buttons: 'Yes' and 'No'. The 'Yes' button is highlighted with a dashed border.

At the bottom right of the window, there is a 'Close' button.

System – Stock – TVH Settings

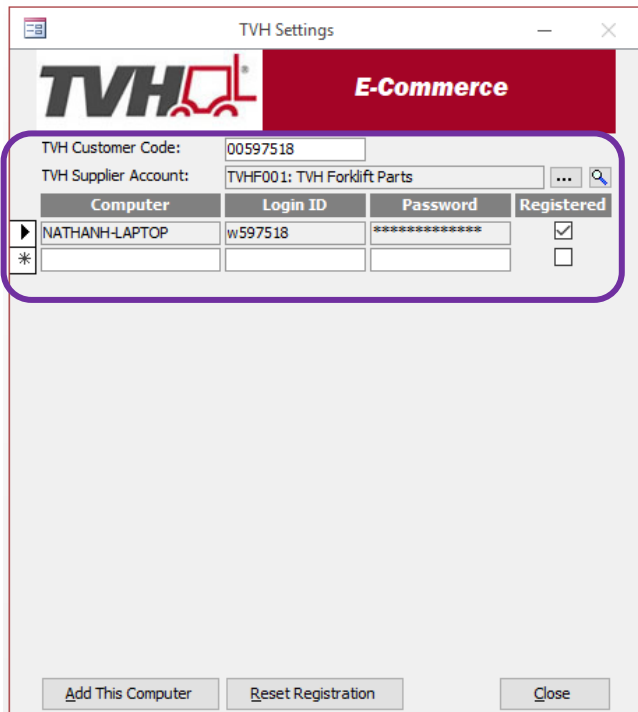
TVH Customer Code Your account no from TVH (this can be found at the top of the MyTotalSource window)



TVH Password Your password for MyTotalSource (w + 6 digits)*

TVH User Name Your user name for MyTotalSource *

TVH Supplier Account The Alpha Code in Protean of TVH



*Please note that the MyTotalSource details required are **different** to the credentials you use to log onto the system manually via the portal - <https://mytotalsource.tvh.com/Ecommerce/login.html?0>

To obtain your MyTotalSource user name and password you must contact Nienke, Tine or Hannah at TVH by email on ecommerce@tvh.com or call them on +32 5643 4866

The provided details will then need to be entered in the settings window above.

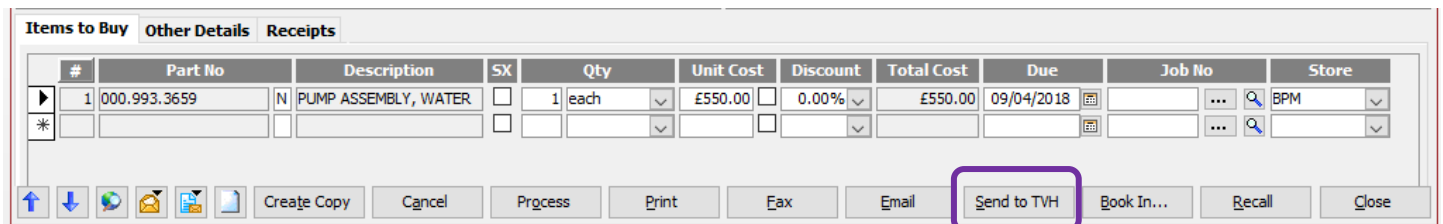
Set Up/Data Requirements:

In order for TVH MyTotalSource software to accept the PO from Protean there are a few main set up points to consider.

1. The TVH Part No needs to exist as the Supplier Part No for any parts being ordered.
2. The TVH 'Brand' needs to match with the Manufacturer field in Protean (THIS IS NOT ESSENTIAL FOR THE LINK TO FUNCTION)
3. Delivery Addresses need to exist in TVH MyTotalSource. Regular sites will already be there from previous use.
4. If you wish to specify 'Carriers' on the PO then again these will need to exist on TVH MyTotalSource, using the same codes. It is therefore recommended to set these up as delivery addresses of the 'normal' Supplier accounts.

Operation:

Create the PO in the usual way. When TVH is selected as the Supplier a new button 'Send to TVH' appears at the bottom of the PO.



The selected Delivery Address needs to exist in MyTotalSource.

Add parts in the normal way. Remember that Supplier Part No & Manufacturer need to exist and match to MyTotalSource software. If they do not, within MyTotalSource the part number will show as 'UNKNOWN'.

You can also add Instructions & Line Notes to the Parts as these will go through to TVH also.

A Carrier must be specified (again, this need to be known by TVH – see above).

You can also select 'Delivery options' & 'Shipment Priority'. These are often not used currently and so these fields will contain default values.

Click 'Send to TVH'. A progress meter appears giving feedback on the order. After a few seconds a message will inform you that the order has been updated to TVH. This message also quotes back the TVH Order No. This number also appears as the Supplier Ref on the PO in Protean and the Supplier Contact also populates from TVH with the TVH employee dealing with the order.

Within MyTotalSource, the purchase will sit within the 'Orders in process' tab
















Order baskets New order basket **Orders in process** Orders ready/shipped Back Orders

MyTotalSource > Orders > Orders in process

Showing the TVH order number, Protean order number (Your p/o number) and the dates of the order.

Results from 1 to 5 ⤴

⏪ ⏩ 1 ⏪ ⏩

	Our order number	Seq. N°	Your p/o number	Created by	Date
  	90609073		0 19		9/04/18
  	90609048		0 18		9/04/18
  	90608418		0 17		9/04/18
  	90608310		0 16		9/04/18
  	90607849		0 15		9/04/18

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