

Protean Software Limited

GDPR Compliance Statement

General Data Protection Regulation 2016

Data protection laws in the UK are changing with effect from 25 May 2018 when the General Data Protection Regulation 2016 ("GDPR") will replace the Data Protection Act 1998. GDPR provides greater protection to individuals whose data is being processed by organisations located in the EU and, in certain circumstances, by organisations based outside of the EU.

GDPR also places a number of new and extended requirements on organisations. Protean is committed to ensuring the personal data you provide to us is protected in line with the requirements of GDPR, whether we act as a data controller or as data processor.

Protean's Approach

Protean is committed to providing high standards of data security, privacy and transparency. We are taking steps to achieve GDPR compliance and aim to be compliant with the key principles of GDPR by 25 May 2018. We are taking action in respect of the following areas:

Data Audit

We have conducted an audit of the personal data we hold and, where we are able to do so, we will anonymise, delete or destroy historic data that we no longer require and which has not already been deleted as a result of our existing data destruction policy.

Our Products

The products we sell, where relevant and feasible, allow a customer to identify and anonymise personal data that is more than 6 years old.

Security Standards

We have been working towards improved security for the last two years and as a final step prior to 25 May 2018 we have implemented CyberEssentials – a Government-backed, industry-supported scheme to help organisations protect themselves against common online threats. This work has been wide reaching and includes improvements in many areas such as security of data, penetration testing, security enhancements, infrastructure and procedural changes to continuously review and improve security standards.

Policy and Contractual Documentation

We are updating our supplier, customer and employment contracts to ensure they are GDPR compliant and that, where necessary, they contain the processing provisions set out in Article 28 of GDPR. We will work with our suppliers and customers to make sure the new contractual terms reflect the processing that takes place under each agreement. [Our Privacy Statements \(https://www.proteansoftware.co.uk/privacy-policy/\)](https://www.proteansoftware.co.uk/privacy-policy/) and [\(https://www.servicesight.com/privacy-policy/\)](https://www.servicesight.com/privacy-policy/) are being reviewed and will be available on our websites soon.

Employee Awareness

We are updating our employee handbook, contracts and our internal policies and procedures to reflect the requirements of GDPR. We will provide training and raise awareness of the changes made to the documentation to all staff.

Any Questions?

If you have any questions about the approach we are taking to GDPR, please email: dsm@proteansoftware.co.uk or write to: Data Security Manager, Protean Software Ltd, 1130-1140 Elliott Court, Herald Avenue, Coventry CV5 6UB.